



From the Headteacher - Start of Term Information

Dear Parents

I hope you and your family have enjoyed the summer break, particularly the recent warm weather. I would also like to take this opportunity to extend a very warm welcome to all families joining Sir Thomas Rich's School this year, and we look forward to meeting new parents in the coming weeks.

As we approach the start of the new academic year next week, I am writing to briefly outline the arrangements for the first week of term.

Firstly, a reminder that Tuesday 1 September and Wednesday 2 September are staff INSET days, with pupils returning to school as described below.

The following paragraphs have been organised by year group, so you can easily find the information that is most relevant to your son or daughter.

Year 7

Year 7 pupils start on Thursday 3 September, along with our Year 12 students.

Year 7 pupils should arrive for 8.25am via Gate 2 (unless cycling – please see below) and go straight to the main quad by Reception; staff will be present to guide pupils. Your son will be met by his Head of Year, Mr Hinds, the Head of Key Stage, Mr Daniell, and his Form Tutor before going to his first tutor period.

During the day on Thursday, pupils will be given their ICT induction and have their individual school photograph and form group photograph taken. Lessons will, therefore, begin from period 3 (after break), with pupils returning to form rooms at 3.00pm (on this day only) to review the first day and be ready for departing buses (times listed below for your information).

Year 7 pupils will then attend their first whole-school assembly on Friday 4 September, when the rest of the School returns.

Year 8

Year 8 pupils return on Friday 4 September. Pupils should arrive for 8.25am and go straight to form rooms; please see the July email from Mr Hinds detailing your son's Form Tutor and room location. Your son will be issued with his new timetable, which is also available on Parent Gateway.

The Head of Year 8 is Mrs Rigby-Smith.

Year 9

Year 9 pupils return on Friday 4 September. Pupils should arrive for 8.25am and go straight to form rooms; please see the July email from Mrs Rigby-Smith detailing your son's Form Tutor and room location. Your son will be issued with his new timetable, which is also available on Parent Gateway.

The Head of Year 9 is Mr O'Neil.

On Friday 4 September, Year 9 pupils will be invited to have their individual school photograph taken. Details of timings will be provided to your son when he returns next week.

Year 10

Year 10 pupils return on Friday 4 September. Pupils should arrive for 8.25am and go straight to form rooms; please see the July email from Mr O'Neil detailing your son's Form Tutor and room location. Your son will be issued with his new timetable, which is also available on Parent Gateway.

The Head of Year 10 is Mr O'Neil.

Year 11

Year 11 pupils return on Friday 4 September. Pupils should arrive for 8.25am and go straight to form rooms; please see the July email from Mr O'Neil detailing your son's Form Tutor and room location. Your son will be issued with his new timetable, which is also available on Parent Gateway.

The Head of Year 11 is Mr Tilley.

On Friday 4 September, Year 11 pupils will be invited to have their individual school photograph taken. Details of timings will be provided to your son when he returns next week.

Year 12

Year 12 students begin their A Level studies on Thursday 3 September (Year 7 pupils will also be in school on this day).

Year 12 students should arrive for 8.25am and go straight to the Main Hall where they will be met by the Sixth Form team, including Mr Marks (Head of Year 12), Mrs Webb (Sixth Form Administrator) and Mr Williams (Head of Sixth Form). The Sixth Form Team will let your son or daughter know their form group and hold an introductory assembly to welcome them to the Sixth Form and explain the start of term.

Year 12 students will then spend time with their new form group and Form Tutor; students will be given their new timetable before lessons begin from period 3 (after break). During periods 3 and 4, pupils will be invited to have their individual school photo taken, along with a drop-in ICT induction session for pupils joining the School; further details will be provided to your son or daughter next week.

Year 12 students will attend their first whole-school assembly on Friday 4 September, when the rest of the School returns.

School bus departure times are listed below for your information.

Year 13

Year 13 students will be completing work experience during the week of 31 August; their first day back in school will be Monday 7 September. Your son or daughter will be issued with their new timetable when they return, which is also available on Parent Gateway.

Cycling to School

Pupils cycling to school should enter via Gate 1, dismount and walk their bike to the bike shed at the top of the drive (next to the tennis courts).

When leaving school, pupils should exit via Gate 4. Pupils are permitted to carefully ride their bike to Gate 4 and must always cycle with caution, especially with increased coach and car traffic outside the School from 3.20pm.

Dropping Off/Collecting by Car

A polite reminder to avoid dropping off or collecting your son or daughter at the very front of the School (on Oakleaze, between Gates 1 and 4). This will enable the traffic to continue to flow smoothly at the front of the School.

Please also be mindful of our local neighbours' access routes when parking to collect your son or daughter.

School Bus Departure Times

School buses depart at the end of the school day from Gate 2 at the times listed in the attachment below:

[School Bus Departure Times](#)

Duty staff will call pupils to buses before they depart; however, it is essential that pupils take responsibility for being lined up as directed by duty staff ahead of the departure time for their bus.

Mobile Phones

A reminder that, in line with updated national guidance, our new Mobile Phone Policy is in place from the start of term.

[New Mobile Phone Policy](#)

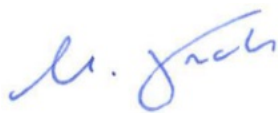
The details of this policy will be carefully outlined to your son or daughter in their first tutor period next week.

I am enormously grateful to all parents who responded to the consultation on our Mobile Phone Policy before the summer break; Miss Tapscott (Deputy Headteacher) will provide a further update on the actions taken as a result of this consultation later in the term.

Further key reminders will be given to pupils by their Form Tutor and Head of Year when they return.

In the meantime, I hope you have an enjoyable weekend, and I look forward to welcoming pupils back to school for the start of the academic year next week.

Best wishes



Matthew Lynch

HEADTEACHER

Support Us with Regular Giving

Ours is a school shaped by the support of those who came before. By setting up a regular monthly gift, however small, you can help us maintain the breadth of opportunity that defines a Rich's education. Our message is simple: if you are able and wish to support us, whatever the amount, the Rich's community - now and in the future - will be enormously grateful.

[Donate](#)

SIR THOMAS RICH'S

Oakleaze Gloucester GL2 0LF

01452 338400

info@strs.org.uk

www.strschool.co.uk

This email was sent to letters@strs.org.uk, because you have signed up with STRS.
If you wish to unsubscribe, [click here](#).

This message may contain information and/or data that is confidential and legally privileged. It is intended solely for the addressee(s) only. If you are not the intended recipient you are notified that any use, publication, reproduction or dissemination is strictly prohibited and may violate certain laws.

If you are not the intended recipient, please contact the sender by return e-mail and destroy this and all copies of this message and/or data.

Sir Thomas Rich's School is a limited company registered in England with company number: 7331954

Registered Office: Sir Thomas Rich's School, Oakleaze, Longlevens, Gloucester, GL2 0LF